

MAC KEYBOARD SHORTCUTS

DESKTOP AND SYSTEM

⌘ + space: open Spotlight search
⌘ + tab: app switcher
Ctrl + down arrow: show all open windows of the front app
Shift + ⌘ + C: open the Computer window
Shift + ⌘ + D: open Desktop folder
Shift + ⌘ + F: open Recents window
Shift + ⌘ + H: open Home folder
Shift + ⌘ + I: open iCloud Drive
Shift + ⌘ + K: open Network window
Shift + ⌘ + L: open Downloads folder
Shift + ⌘ + N: new folder
Shift + ⌘ + O: open documents folder
Shift + ⌘ + R: open AirDrop
Shift + ⌘ + U: open Utilities
⌘ + ⌘ + D: Hide/show Dock
⌘ + H: hide windows of the front app
⌘ + M: minimise the front window to the Dock
⌘ + W: close the front window
⌘ + ⌘ + W: close all windows of front app
Ctrl + ⌘ + F: use app in full screen (if supported)

FINDER

⌘ + N: open a new Finder window
⌘ + Y: quick preview currently selected file
⌘ + 1: view items in window as icons
⌘ + 2: view items in window as a list
⌘ + 3: view items in window in columns
⌘ + 4: view items in window in a gallery
⌘ + [: go to previous folder
⌘ +]: go to the next folder
⌘ + up arrow: open folder containing current folder
Ctrl + ⌘ + up arrow: open folder containing current folder in a new window
⌘ + down arrow: open the selected item
⌘ + delete: move selected item to Trash
Shift + ⌘ + delete: empty Trash

CUT, PASTE AND COMMON DOCUMENT COMMANDS

⌘ + A: select all items
⌘ + X: cut and copy selected item(s) to clipboard
⌘ + C: copy selected item(s) to clipboard
⌘ + V: paste contents of clipboard
⌘ + Z: undo previous command
⌘ + F: find item in a document
⌘ + G: find next occurrence of the previously found item
⌘ + P: print
⌘ + S: save
⌘ + B: bold
⌘ + I: italics
⌘ + U: underline
⌘ + K: add a web link

SAFARI (AND OTHER BROWSERS)

Arrow keys: scroll up, down, left, right
⌘ + arrow keys: scroll in larger increments
Space bar: scroll down one screen
Shift + space bar: scroll up one screen
Shift + ⌘ + /: show all tabs
⌘ + click a link: open link in new tab
⌘ + 1 to ⌘ + 9: open the tab in first, second, third position etc
⌘ + click close button on tab: close all tabs other than the one you've just clicked
⌘ + + or ⌘ + -: zoom web page (using plus and minus signs)

SYSTEM POWER

⌘ + ⌘ + power button*: put Mac to sleep
Ctrl + Shift + power button*: put displays to sleep
Ctrl + power button*: displays options to restart, sleep or shut down
Ctrl + ⌘ + Q: lock screen
(* Doesn't apply to Touch ID sensor)